



**MYOTHERAPY**  
**ASSOCIATION**  
AUSTRALIA™

# Professional Development Exemption Form

# Professional Development Exemption Form

Member Name:

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Association Membership Number:

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Please indicate the period for which you request an exemption from PD activity:

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From: \_\_\_\_\_ To: \_\_\_\_\_

Please provide a detailed explanation outlining the reason for your request to be exempt from PD activity for the period indicated above, including adequate reasoning for why you may be prevented from undertaking informal and formal PD Activities during this period. You may choose to revise the PD Guidelines [HERE](#). [attach additional pages]:

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I, \_\_\_\_\_ declare that the contents of this exemption request are true and correct and I understand that a person who intentionally makes a false statement is in breach of the Myotherapy Association Australia code of practice and may have their membership revoked.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

## EXEMPTIONS for Professional Development requirements:

Some exceptional circumstances may make it difficult to complete the required professional development. Upon application to the PD committee an eligible member may qualify for PDPs to be reduced (partial exemption) or waived for a particular period. Dispensation may be given for members residing in remote locations throughout Australia. These circumstances are considered on a case by case basis.

Any request for exemption (partial or complete) must be submitted in writing as soon as the member is aware of their circumstances that may prevent them from undertaking the required PD activity to complete 20PDP annually. All applications for PDP exemption will be reviewed by the MA PD committee. PDP Exemptions granted will be calculated on a pro-rata basis for the period of exemption.

The submission must include the nature of the special circumstance and the period of time during the registration period for which an exemption is requested. All supporting documentation must be attached with this application, such as medical certificates, birth certificates or proof of travel documentation.

### Eligibility for PDP exemption may include:

PD EXEMPTION AND DISPENSATION		HOW TO APPLY
Certified Illness	Where a member has been unable to work for three (3) months or more due to illness or injury	Notify MA in writing via email to <a href="mailto:admin@myotherapy.org.au">admin@myotherapy.org.au</a> with a medical certificate as evidence of inability to work
Maternity leave	Where a member takes Maternity Leave and thus qualifies for an exemption of up to 12 months (20 points)	Notify MA in writing via email to <a href="mailto:admin@myotherapy.org.au">admin@myotherapy.org.au</a> with the intended maternity leave timeframe. PDPs will be automatically allocated once MA receives a copy of the baby's birth certificate
Extended Overseas Travel	Where a member travels overseas for an extended period - 3 months or more	Prior approval required Notify MA in writing via email to <a href="mailto:admin@myotherapy.org.au">admin@myotherapy.org.au</a> Evidence of travel (e.g. airline booking confirmation) will be required
New Graduates	Graduates in their first year of myotherapy qualify for an exemption of 6 months (10 points)	Notify MA in writing of the completion date of your studies for myotherapy. You will be allocated an exemption for a 6month period (10 points)

Please submit your completed form to [admin@myotherapy.org.au](mailto:admin@myotherapy.org.au)